



JANUARY 2011 NOTICE TO ALL MEMBERS (EXCLUDING STUDENT MEMBERS)

Following on the pilot project initiated in 2008, the AAPP confirms the requirement of continuing education credits as a condition of your membership. The requirement is that each member undertakes professional or personal development courses, and/or engages in social and community activities which enhance members' character and integrity, equivalent to 10 credits over two years (or 5 credits per year).

The motive underlying this initiative is for our members to grow and develop both professionally and personally, and for our Association to have representative members of the highest calibre. The following list sets out a few examples of the types of courses and activities which would count as credits. For a more comprehensive listing, please visit the Continuing Education tab on the AAPP website: <http://www.alberta-paralegal.com>

- **Professional Development**

- LESA Seminars
- Courses offered by colleges
- Training offered by your employer in furtherance of your duties
- Lunch and Learns
- Mentoring a colleague
- Attending the AAPP Annual General Meeting
- Assisting with arranging or participating in Law Day

- **Personal Development**

- Self-improvement courses (time management, team building, dealing with difficult clients, etc.)

- **Social Activities**

- Participation in AAPP social events (Spring Fling, etc.)
- Arranging and/or participating in work-related functions (client receptions, annual functions, etc.)

- **Community Involvement**

- Volunteering in charity organizations
- Assisting with arranging or participating in fundraising activities

To keep matters simple, we suggest using a one hour = one credit formula.

We are relying on Members to self-audit their continuing education throughout the year. Members renewing their membership can identify the courses they have participated in over the last year. Individuals applying for membership are encouraged to participate in the continuing education requirement going forward, and will have the opportunity to report back upon renewing their membership in the following year. Student members will be exempt from this requirement.

Please direct your questions, comments or concerns to the Education Committee at info@alberta-paralegal.com